



PLEASE JUST SIGN AND DATE BOTTON OF THIS FORM
You do not have to complete anything else on the form.

Please take a moment to complete this reference form and fax to the Human Resource Department of the Boys & Girls Club at (352) 249-1239 Thank you for your immediate attention to this matter.

_____ has applied for a position within our organization and
(Name)

listed your company _____ as a reference.
(Company name)

Social Security Number: _____

Dates Employed: From: _____ To: _____

Position Held: _____ Eligible for Re-hire: _____

Reason for leaving: _____

Quality of Work: _____

Additional Comments: _____

Completed By: _____ Date: _____
(Signature)

Print Name: _____ Title: _____

Authorization for Release of Information

In connection with my job application to the Boys & Girls Clubs of Citrus County, I hereby authorize Boys & Girls Clubs of Citrus County to solicit all relevant information with regards to my employment. The authorization for release includes, but is not limited to, matters of opinion relating to my character, ability, reputation and past conduct. I authorize and request all persons, employers, schools, companies, corporations, credit and law enforcement agencies to release such information. I voluntarily waive all recourse and release from any and all liability.

Signature

Date